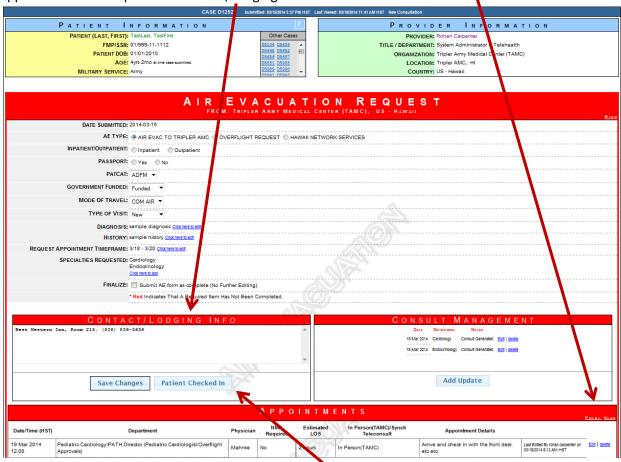
HELP Air Evac Patient Check In/Out Procedure

When a patient arrives to the FLEET LIAISON office please go to the patient's case and **Print** out their appointments and input their Contact/Lodging Information.



After completing the above steps, please click the **Patient Checked In** button. An automatic comment will be added to the case as an air evac comment indicating the patient checked in.



Once the patient has completed their appointments and checks out with FLEET LIAISON please click the Patient Checked Out button.



An automatic comment will be adding indicating the patient checked out.

TELEHEALTH/TRIPLER ARMY MEDICAL CENTER (TAMC)/SYSTEM ADMINISTRATOR (CARPENTER, ROHAN) 03/18/2014 11:51 AM HST TYPE: AREVAC

Patient has checked out with JPLO at Tripler AMC.